



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

1027.0620.13.2024

COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR FOR RESEARCH
of 27 March 2024

on: submitting proposals for investment in education for the year 2025

This is to inform you that pursuant to Ordinance by the Minister of Science and Higher Education of 14 March 2019 on awarding, receiving and transferring funds for the implementation of investment in education and research activity (Journal of Laws of 2019.533) **30 April 2024** marks the deadline for submitting (ordinary mode) **proposals for investments in education for the year 2025**.

Funding proposals can only be for investments in the investment purchase of education-related infrastructure.

Funding proposals may not cover construction investments.

According to the call guidelines, proposals for investment purchase (purchase of a fixed asset) may concern only fixed assets with an estimated unit price of individual purchase **above PLN 10,000 gross** (assuming full VAT qualification) or PLN 10,000 net (assuming no VAT eligibility or purchases with a 0% VAT rate).

The final value for a single fixed asset will be determined on the basis of the list of planned fixed assets for purchase described in the Investment Project Entry Form and the VAT Eligibility Form. Therefore, I encourage you to prepare one application under a given faculty/unit of Jagiellonian University.

The call for proposals at the MNiSW is open by 30 April 2024.

Ordinance by the Minister of Science and Higher Education and call information are available on the websites of:

- System of Legal Acts:
<https://isap.sejm.gov.pl/isap.nsf/download.xsp/WDU20190000533/O/D20190533.pdf>
- The Research Support Centre: <https://cwn.uj.edu.pl/cwn> → "Open calls" → "Minister of Education and Science open calls"

Form of submitting proposals:

the Ministry of Science and Higher Education requires that proposals be submitted in the ZSUN/ OSF electronic submission system on the website of the National Information Processing Institute: osf.opi.org.pl supplemented by a version signed by persons authorised to represent the entity in question.

JU internal regulations:

Pursuant to Ordinance No. 129 by JU Rector of 10 November 2022 on: *The procedure for drawing up and implementing projects funded from external sources at Jagiellonian University and hiring and rewarding personnel of the project* JU units (without JU MC) interested in entering the call are asked to deliver to the RSC:

- **by 15 April 2024:**



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- **a proposal draft** (electronic version sent as a PDF file to the address of the call assistant at the RSC or by accessing - as a reader - the ZSUN/OSF system) for the purposes of verification of its conformity to the call's terms and formal and accountancy eligibility;
- The **Research Project Entry Form** and the **VAT eligibility form** filled out in the electronic system JU Project Zone at:
<https://strefaprojektow.uj.edu.pl/>.
- by 25 April 2024 the final version of the proposal's Part A, "version for the Ministry", (electronic version – OSF option digital signature – sent in the form of a PDF file with a qualified signature with simultaneous sending to the address of the project assistant at the RSC the final full version of the application in the form of a PDF file or paper version – OSF option on paper - with signatures and simultaneous sending to the address of the project assistant at the RSC the final full version of the proposal in the form of a PDF file – required signatures: project principal investigator and head of the organisational unit of Jagiellonian University (i.e. Dean or Director/Head of other organisational unit) in which the project will be implemented.

Please bear in mind that sending the proposal via the OSF system cannot be reversed and prevents later modifications. **In light of the above, the proposal in electronic form should be sent only once the signatures of JU authorities in the proposal's Part A have been obtained.** Information on the approval of the proposal by JU authorities will be delivered by a call assistant at the Research Support Centre to the email addresses you have provided.

Proposal submission requires the approval by the Head of JU entity and JU Bursar in the Investment Project Entry Form

With queries regarding drawing up and submitting the proposal please contact the call assistants at the RSC: Ms Edyta Nowak, edyta.1.nowak@uj.edu.pl, phone No. 12 663 30 20 or Mr Paweł Moń, phone No. 12 663 38 34, pawel.mon@uj.edu.pl (OSF login: pawel.mon).