



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

1027.0620.5.2024

COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR FOR RESEARCH
of 23 January 2024

on: submitting proposals for the Prime Minister's Award in the call's 31th edition.

This is to inform you that pursuant to the regulation of the Prime Minister on the criteria and procedures for the Prime Minister's awards and the model proposal for the awards, **the deadline for submitting the proposals for the year 2023 is 30 April 2024.**

The Prime Minister's Awards may be granted for:

- 1) **an outstanding dissertation** to a person whose doctoral degree was conferred in the year preceding the year of the award,
- 2) **highly regarded achievements which were the basis for the conferral of the degree of habilitated doctor** to a person whose doctoral degree was conferred in the year preceding the year in which the award was made,
- 3) **achievements in the field of research activity, including artistic creativity or implementation activity** to a person who has obtained these achievements during the period of employment
in an entity referred to in Article 7.1 of the Act of 20 July 2018 - Law on Higher Education and Science, or in a foreign university or research institution. The award for achievements for scientific activity, including artistic creation or implementation activity may be awarded either individually or as a team.

The rules for applying for and granting the awards are defined in the announcement of the Prime Minister's Office of 8 February 2023 on the announcement of the consolidated text of the Regulation of the Prime Minister on the criteria and procedure for awarding the prizes of the Prime Minister and the model of the proposal for awarding them (Journal of Laws of 2023 item 368):

Detailed terms and conditions of the call including proposal forms are available at:

- The Prime Minister's Office: <https://www.gov.pl/web/premier/nagrody-premiera>
- The Research Support Centre: www.cwn.uj.edu.pl → "Open calls" → "Awards"

Please make yourselves familiar with the information on drawing up proposals:

- **The proposal for the awards** in each category **is submitted on behalf of the university by the Rector**, after obtaining the approval of the University Senate.
- **The Rector may nominate one candidate in a given scientific discipline for the award** for an outstanding doctoral thesis and **one candidate in a given scientific discipline for the award** for highly regarded achievements being the basis for conferring the degree of habilitated doctor, and **one candidate** for an award for achievements in scientific activity, including artistic creation or implementation activity.
- **The proposal must be accompanied by two recommendations. The author of the recommendation** may be a person who holds at least the degree of habilitated doctor, is not employed at the same institution as the candidate for the award, has not been a supervisor or reviewer in any proceedings for conferring the degree of doctor or habilitated doctor on the candidate for the award, and is not in such a legal or factual relationship with the candidate for the award that there could be justified doubts as to his or her impartiality.

Required documents:

Type of award:	Documents required (in electronic form - digital reproduction):
1) Outstanding doctoral dissertation	<p>a) a proposal for the Prime Minister's Award, prepared in accordance with the specimen appended to the Regulation;</p> <p>b) justification of the proposal signed by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Manager of another organisational unit) in accordance with § 7.4 of the Regulation;</p> <p>c) a doctoral dissertation along with the reviews obtained in the proceedings for the award of the doctoral degree and a resolution on distinction;</p> <p>d) two recommendations drawn up in connection with the proposal (preferably in Polish or English);</p> <p>e) other documents relevant to the justification of the award, in particular information on distinctions and awards received by the candidate at home or abroad;</p> <p>f) a declaration by the candidate that he/she has no criminal record for an intentional or deliberate fiscal offence or a disciplinary penalty;</p> <p>g) an information clause signed by the candidate concerning the processing of personal data in order to be granted the Prime Minister's Award for outstanding doctoral dissertations, highly regarded achievements being the basis for granting the degree of habilitated doctor or achievements in scientific or implementation activity. Template information clause is attached as Annex 1 to this Communication.</p> <p>The documents indicated in a), b) should be signed electronically with an electronic signature by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Head of another organisational unit).</p>
2) Highly commended achievements being the basis for awarding the degree of habilitated doctor	<p>a) a proposal for the Prime Minister's Award, prepared in accordance with the specimen appended to the Regulation;</p> <p>b) justification of the proposal signed by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Manager of another organisational unit) in accordance with § 7.4 of the Regulation;</p> <p>c) information on the achievements which were the basis for the conferment of the degree of habilitated doctor, along with the reviews obtained in the procedure for the conferment of the degree of habilitated doctor, the monographs or articles which were the basis for the conferment of the degree of habilitated doctor, and the opinion (conclusions) of the habilitation committee;</p> <p>d) two recommendations prepared in connection with the proposal in accordance with § 7 sections 5-7 of the Regulation (preferably recommendations in Polish or English);</p> <p>e) other documents relevant to the justification of the award, in particular information on distinctions and awards received by the candidate at home or abroad;</p> <p>f) a declaration by the candidate that he/she has no criminal record for an intentional or deliberate fiscal offence or a disciplinary penalty;</p> <p>g) an information clause signed by the candidate concerning the processing of personal data in order to be granted the Prime Minister's Award for outstanding doctoral dissertations, highly regarded achievements being the basis for granting the degree of habilitated doctor or achievements in scientific or implementation activity. Template information clause is attached as Annex 1 to this Communication.</p> <p>The documents indicated in a), b) should be signed electronically with an electronic signature by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Head of another organisational unit).</p>
3) Achievements in the field of research activity, including artistic creation, or implementation activity	<p>a) a proposal for the Prime Minister's Award, prepared in accordance with the specimen appended to the Regulation;</p> <p>b) justification of the proposal signed by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Manager of another organisational unit) in accordance with § 7.4;</p> <p>c) selected publications, patents, self-references of the candidate(s) for the award</p>

	<p>d) a review of a scientific, artistic or implementation achievement, prepared by a person holding a professorial or artistic title appointed by the applicant, <u>taking into account the citation index, excluding self-citations</u>;</p> <p>e) two recommendations drawn up in connection with the proposal (preferably in Polish or English);</p> <p>f) other documents relevant to the justification of the award, in particular information on distinctions and awards received by the candidate(s) at home or abroad;</p> <p>g) a declaration by the candidate(s) that they have no criminal record for an intentional or deliberate fiscal offence or a disciplinary penalty;</p> <p>h) an information clause signed by the candidate concerning the processing of personal data in order to be granted the Prime Minister's Award for outstanding doctoral dissertations, highly regarded achievements being the basis for granting the degree of habilitated doctor or achievements in scientific or implementation activity. Template information clause is attached as Annex 1 to this Communication.</p> <p>The documents indicated in a), b) should be signed electronically with an electronic signature by the Head of the organisational unit of Jagiellonian University (i.e. the Dean, Director/Head of another organisational unit).</p>
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JU internal regulations:

Due to the formal requirements of the awards, JU Units, including JU MC units interested in the call, please submit one candidate in a given scientific discipline for awards for an outstanding doctoral thesis or for highly recognised achievements being the basis for awarding a postdoctoral degree, and one candidate for an award for achievements in scientific activity, including artistic creativity or implementation activity from a JU unit.

In view of the above, you are asked to send your applications of the candidates to the awards by 18 March 2024 in the form of electronic documents to the e-mail address of the call assistant at the JU RSC, with the application for the Prime Minister's Award and the justification being accompanied by a qualified electronic signature with a graphic mark by the Head of the UJ organisational unit (i.e. Dean, Director/Head of another organisational unit).

The completeness of applications is the responsibility of the applicant and the applicant unit.

In the case of submitting to the RSC by UJ units a greater number of candidates for awards for an outstanding doctoral dissertation or for highly recognised achievements being the basis for conferring the degree of habilitated doctor within one scientific discipline, and for achievements in scientific activity, including artistic creativity or implementation activity, the RSC will refer the proposal to the appropriate Chair of the Discipline Council for an opinion and present a proposed ranking list of candidates to the Standing Senate Committee for Decorations and Awards and the University Senate.

You are welcome to contact the call assistants at the RSC with your questions and doubts:

- **Ms Joanna Boroń** j.o.boron@uj.edu.pl, phone No. 12 663 30 00
- **Ms Wioletta Żabicka-Falandysz**, wioletta.zabicka-falandysz@uj.edu.pl, phone No.: 12 663 38 44

Annexes:

1. Template information clause signed by the candidate concerning the processing of personal data in order to be granted the Prime Minister's Award for outstanding doctoral dissertations, highly regarded achievements being the basis for granting the degree of habilitated doctor or achievements in scientific or implementation activity.