



UNIWERSYTET JAGIELLOŃSKI
W KRAKOWIE

75.020.51.2024

**Ordinance No. 46
by the Rector of Jagiellonian
University of 18 April 2024**

on: fees for conducting examinations for the purpose of verifying learning outcomes for PQF level 8 qualifications for candidates applying for the conferment of the doctoral degree

Pursuant to Article 23.1 of the Act of 20 July 2018: Law on Higher Education and Science (Journal of Laws of 2023, item 742 as amended) in connection with § 28.3 of the Procedure of proceedings for the conferment of academic degrees at Jagiellonian University, annexed to Resolution No. 51/IX/2023 of Jagiellonian University Senate of 31 May 2023 on the proceedings for the conferment of academic degrees at Jagiellonian University (as amended), I decree the following:

§ 1

The rules for charging and the amount of fees for conducting examinations for the purpose of verifying learning outcomes for PQF level 8 qualifications for candidates applying for the conferment of the doctoral degree are established.

§ 2

1. A candidate applying for an extramural doctoral degree is required to pay a fee to Jagiellonian University for conducting an examination to verify the learning outcomes for qualifications at PQF level 8 in the following areas:
 - 1) the scientific discipline corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science and scientific discipline;
 - 2) two main scientific disciplines corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science;
 - 3) command of a modern foreign language at B2 level – if they do not have a certificate or diploma confirming command of a modern foreign language at the level of at least B2.
2. A candidate applying for the conferment of the degree of *doktor*, who graduated from a doctoral school other than a Jagiellonian University doctoral school, or a candidate applying for the conferment of the degree of *doktor*, who submitted a dissertation other than the one prepared as part of training at a doctoral school run by Jagiellonian University, is obliged to pay a fee to Jagiellonian University for conducting an examination to verify learning outcomes for the qualification at the PQF level 8 in the scope of the command of a foreign language at B2 proficiency level, if they do not

possess a certificate or diploma certifying their command of a foreign language at B2 proficiency level or higher.

3. Before taking the examinations referred to in sections 1 and 2, the candidate is entitled, as part of the fee paid for the examination, to a consultation at a date and on a basis agreed with the chairperson of the examination board.
4. The fee for the examinations referred to in sections 1 and 2 shall be paid by the candidate or the body employing them before taking the examinations, into the bank account and within the time limit indicated by:
 - 1) the department providing administrative support for the relevant research discipline council - if applying for the doctoral degree in a scientific discipline;
 - 2) the Research Support Centre - if applying for the doctoral degree in a scientific field.
5. In the event that a candidate applies for a re-examination, the fee shall be charged again.
6. The examination shall be held prior to the initiation of proceedings for the conferment of the doctoral degree; if the fee is not paid, the examination shall not be held.
7. Within 10 days from the date of the examination, the JU organisational unit referred to in section 4 shall issue a sales document.

§ 3

1. A candidate applying for the conferment of the doctoral degree who commenced doctoral studies before the academic year 2019/2020 and applies for the conferment of the doctoral degree under the Act of 20 July 2018 - Law on Higher Education and Science and has applied for the appointment of an examination committee and a doctoral committee after the deadline set out in § 30.7 of the Procedure of proceedings for the conferment of academic degrees at Jagiellonian University, is required to pay a fee to Jagiellonian University for the examination to verify the learning outcomes for qualifications at PQF level 8 in:
 - 1) the scientific discipline corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science and scientific discipline;
 - 2) two main scientific disciplines corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science;
 - 3) command of a modern foreign language at B2 language proficiency level - if they do not hold a certificate confirming knowledge of a foreign language listed in Annex No. 1 to the Regulation of the Minister of Science and Higher Education of 19 January 2018 on the detailed procedure and conditions for conducting activities in doctoral dissertation proceedings, in habilitation proceedings and in proceedings for the conferment of the title of professor (Journal of Laws item 261).
2. A candidate applying for the conferment of a doctoral degree in the extramural mode, whose proceedings for the conferment of the doctoral degree were initiated without verification of the candidate's learning outcomes for qualifications at PQF level 8, is required to pay a fee to Jagiellonian University for the examination to verify the learning outcomes for qualifications at PQF level 8 for:
 - 1) the scientific discipline corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science and scientific discipline;
 - 2) two main scientific disciplines corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science;

- 3) command of a modern foreign language at B2 proficiency level, if they do not hold a certificate or diploma attesting to a command of a modern foreign language at B2 proficiency level or higher.
3. Before taking the examinations referred to in sections 1 and 2, the candidate is entitled, as part of the fee paid for the examination, to a consultation at a date and on a basis agreed with the chairperson of the examination board.
4. The fees for the examinations referred to in paragraphs 1 and 2 and the consultations to which they are entitled shall be included in the contract concerning the payment of the costs of the procedure for the conferment of the doctoral degree concluded by Jagiellonian University with the candidate or the entity employing them.

§ 4

No examination fees are charged:

- 1) in order to verify the learning outcomes for the qualification at the PRK level 8 in the knowledge of a modern foreign language at B2 language proficiency level - in the case of a candidate who has submitted a doctoral dissertation prepared as part of training at a doctoral school run by Jagiellonian University and does not have a certificate or diploma of graduation attesting knowledge of a modern foreign language at the proficiency level of at least B2;
- 2) for the verification of learning outcomes for qualifications at PRK level 8 in the field of:
 - a) the scientific discipline corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science and scientific discipline,
 - b) two main scientific disciplines corresponding to the subject of the doctoral dissertation – in the case of applying for a doctoral degree in the field of science,
 - c) command of a modern foreign language at B2 language proficiency level - if they do not hold a certificate confirming knowledge of a foreign language listed in Annex No. 1 to the Regulation of the Minister of Science and Higher Education of 19 January 2018 on the detailed procedure and conditions for conducting activities in doctoral dissertation proceedings, in habilitation proceedings and in proceedings for the conferment of the title of professor
- for a candidate applying for the conferment of a doctoral degree who commenced doctoral studies before the academic year 2019/2020 and applies for the conferment of a doctoral degree under the Act of 20 July 2018 - Law on Higher Education and Science and has applied for the appointment of examination and doctoral committees within the time limit set out in § 30.7 of the Procedure of proceedings for the conferment of academic degrees at Jagiellonian University.

§ 5

The fees for conducting the examinations referred to in the Ordinance are set out in the Appendix to the Ordinance.

§ 6

In particularly justified cases, the Rector of Jagiellonian University, upon the request of a candidate, may exempt them from the fees for the examinations referred to in the Ordinance, in whole or in part. The request for a fee waiver must be accompanied by documentation supporting the circumstances stated therein.

§ 7

The Ordinance shall enter into force on the date of its signature.

Rector

Prof. dr hab. Jacek Popiel

Fees for conducting examinations for candidates for the conferment of the doctoral degree

Ord. No.	Type of examination	Fee amount
1.	Verification of learning outcomes for the qualification at level 8 of the Polish Qualification Framework (PQF) in the scope of the scientific discipline corresponding to the subject of the doctoral dissertation (proceedings for the conferment of the degree of <i>doktor</i> in a field of science and scientific discipline).	5% of the minimum monthly basic remuneration for a professor in a public higher education institution
2.	Verification of learning outcomes for qualifications at PQF level 8 in the two main scientific disciplines corresponding to the subject of the doctoral dissertation (proceedings for the conferment of the doctoral degree in a field of science)	10% of the minimum monthly basic remuneration for a professor in a public higher education institution
3.	Verification of the learning outcomes for the qualification at level 8 of the PQF for a command of a modern foreign language at a proficiency level of at least B2	5% of the minimum monthly basic remuneration for a professor in a public higher education institution