



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

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**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR
FOR RESEARCH
of 29 July 2022**

on: submitting proposals in the special scholarship programme for students and researchers from Ukraine without a PhD degree, operated by the National Science Centre.

This is to inform you that the National Science Centre (NCN) has launched **a special scholarship programme targeted at students and researchers from Ukraine** who have taken or will take refuge in Poland after the Russian invasion of Ukraine.

The purpose of the programme is to provide financial support for students/researchers by enabling them to continue MSc and PhD studies, work on their MSc thesis and PhD dissertations or pursue any other education at the Polish research institutions.

The call for proposals at the NCN is open until 26 August 2022.

Terms and conditions of application in the call are available on the websites of:

- The National Science Centre: www.ncn.gov.pl under tab 'Open calls'
- The Research Support Centre: www.cwn.uj.edu.pl under the tab "Open calls" go to "NAWA (Polish National Agency for Academic Research)" "National Science Centre"

Prospective entrants:

The programme is addressed to students/researchers who, in order to apply to the call, shall meet the following requirements:

- have no PhD or equivalent degree (in Ukraine: Candidate of Science) on the end date of the call, and
- must have left Ukraine on or after 24 February 2022 or must intend to leave Ukraine due to the war; as well as
- must have studied at a Ukrainian university in the academic year 2021/2022, or
- must have worked at a Ukrainian university/research institute before the war;

General terms of drawing up proposals:

- **The scholarship for a student/researcher should be planned for a period of 6 to 12 months**, and the implementation of the scholarship must start on 1 March 2023 at the latest. The programme may be implemented remotely from Ukraine, for no more than half of the requested programme period.
- **In the proposal the total NCN funding of PLN 5,000 per month may be planned for a scholarship and cost of hosting a student/researcher:**
- The NCN scholarship for a student/researcher of PLN 3,500 to PLN 5,000 per month, whereas the applicant may increase the scholarship amount from their own fund;
- The cost of hosting a student/researcher paid by the NCN, including the cost of education (including language courses), cost of activities related to the development of an MA or PhD dissertation,



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cost of psychological and legal support in connection with the training, must not exceed PLN 1,500 per month. However, the applicant may increase the scholarship amount from their own resources.

- The total funding must not exceed the total number of scholarship months multiplied by PLN 5,000. If the maximum programme implementation period is 12 months, the total funding from the NCN must not exceed PLN 60,000.
- Costs of hosting may be spent on:
 - **purchase of materials and small equipment** (raw materials, semi-finished products, reagents, office supplies, stationery, small laboratory equipment, IT hardware and small office devices (e.g. computer, software license, and software development costs, printers, scanners, monitors, copiers) and other devices);
 - **outsourcing** (costs of purchasing research-related services: laboratory analyses, statistical reports, surveys, etc.; costs of purchasing other specialist services necessary for the proper implementation of the scholarship visit: proofreading, editing, graphics, consulting, monitoring, etc.; costs of postal, courier and transport services directly related to the completion of the programme; costs of manuscript translation and editing);
 - **other** (costs of the purchasing or accessing data/databases; specialist publications/teaching aids);
- **Hosting costs for a student/researcher must not be used to:** cover participation/organisation of conferences, workshops, seminars, meetings, courses/trainings (with the exception of Polish courses); costs of visits, consultations and business trips (including daily allowances and travel expenses); costs of collective investigators; monograph publication costs which is the result of research implementation; dissemination of research and research results;
- The project's budget should account for the amount of VAT (**VAT is an eligible cost**). Please state gross amounts in the cost estimate.
- Indirect costs must not be included in the costs.
- **A mentor** employed by the applicant who carries out research in the same or similar discipline represented by the student/researcher should be identified in the proposal form. The mentor must not be a beneficiary of funding under the programme.

Form of submitting proposals:

- The ZSUN/OSF is NOT used for filling out proposals in the call.
- In order to draft a proposal, download the proposal form and fill it in; it is available on the website under [the: https://www.ncn.gov.pl/sites/default/files/pliki/formularze/ncn_program_stypendialny_ukraina_for_mularz_wniosku.docx](https://www.ncn.gov.pl/sites/default/files/pliki/formularze/ncn_program_stypendialny_ukraina_for_mularz_wniosku.docx)
- **The proposal and annexes shall be drawn up in English.**
- Due to significant differences and simplified call procedure as compared to NCN's regular calls, please read the call documents and information below carefully.

The proposal shall be supported with the following annexes:

- Annex 1 – **student's/researcher's CV (in English, no page limit)**: scientific track record (degree date, institution, discipline); list of major publications (if applicable); the most important artistic achievements or achievements in research in art (if applicable); education/work (start year and end year, institution, position), academic fellowships (start date and end date, institution), ongoing projects, awards and prizes (if applicable); other information crucial to research career;
- Annex 2 – **mentor's CV (in English, no page limit)**: list of major publications; the most important artistic achievements or achievements in research in art (if applicable); information on workplaces, academic fellowships, ongoing projects, awards and prizes; other information crucial to research career;
- Annex 3 – **integration/reintegration plan and collaboration to date (in English; 1 page)**: work plan aimed at integrating the student/researcher with the applicant's research community

PL 31-007 Kraków, ul. Gołębia 24, tel. +48 12 663 11 42, +48 12 663 14 47

e-mail: prorektor.nauka@uj.edu.pl



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during the programme, also involving the student/researcher in the research/research projects performed by the applicant's institution; description of student's/researcher's collaboration with the applicant to date (if applicable); short description of student's/researcher's reintegration into the Ukrainian academic system after the programme; justification why the programme is implemented remotely from Ukraine (if applicable).

Internal regulations:

Pursuant to the Ordinance no 56 of JU Rector of 11 July 2016 on: *The procedure for drawing up and implementing projects funded from external sources at Jagiellonian University* persons interested in entering the call (not applicable with JUMC) shall comply with the following regulations:

- in proposals completed outside the ZSUN/OSF system special care should be given to checking whether the proposal is complete, in particular its cost-related details;
- dates of consulting draft proposals and submitting the final version will be arranged individually, so please communicate your intention to apply to call assistants at the RSC;
- Sending in to a call assistant at the RSC, **no later than 5 days before** the date of closing the call:
 - o **a proposal draft alongside the annexes** (the electronic version in the form of a Word file)
 - o **The research project entry form** filled out in the electronic system **JU Project Zone** available at: <https://strefaprojektow.uj.edu.pl/>. strefaprojektow.uj.edu.pl.
- Sending in to the call assistant at the RSC **the final version of the proposal alongside the required annexes** (electronic version sent in as a pdf file), **no later than 2 days before the date of closing the call**. The proposal should be signed by the academic supervisor of the student/researcher and the head of JU organisational entity (i.e. dean or director/head of other organisational entity) acting as the project's host institution.

The proposal will be presented by call assistants to JU authorities for approval and signature with a qualified electronic signature, **on a date and in a form** arranged with the call assistant, and in turn sent in to the NCN alongside annexes.

With queries and doubts regarding preparing the proposal you are welcome to contact the call assistant at the RSC , Mr Michał Maleszka, phone no 12 663 30 06, michal.maleszka@uj.edu.pl

Podpisany elektronicznie przez
Piotr Kłodziec
29.07.2022
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