



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

1027.0643.37.2022

**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR
FOR RESEARCH
of 23 May 2022**

on: submitting proposals requesting funding for the maintenance of research infrastructure, researcher post, and special IT infrastructure in 2023.

This is to inform you that pursuant to the Ordinance by the Minister of Science and Higher Education of 26 April 2019 on detailed criteria and the manner of awarding funds for the maintenance of research infrastructure, researcher post and special IT infrastructure, and the assessment report on the their usage (Journal of Laws of 2019, item 893),

31 August 2022 marks the deadline for submitting funding proposals for the year 2023.

Funding proposals may submitted for the maintenance of:

- research equipment or researcher post that is unique at a national scale,
- special IT infrastructure.

The call for proposals at the MEiN is open until 31 August 2022.

Ordinance by the Minister of Science and Higher Education and call information are available on the websites of:

- System of Legal Acts: <https://isap.sejm.gov.pl/isap.nsf/DocDetails.xsp?id=WDU20190000893>
- Research Support Centre: www.cwn.uj.edu.pl under the tabs "Open calls" and "Minister of Education and Science open calls"

Form of submitting proposals:

The Ministry of Education and Science requires that proposals be submitted in the ZSUN/OSF electronic submission system on the website of the National Information Processing Institute: osf.opi.org.pl supplemented by a version signed by persons authorised to represent the entity in question.

JU internal regulations:

JU entities (with the exception of JUMC entities) interested in entering the call are asked to deliver to the RSC:

- **by 12 August 2022:**
 - **draft version of the proposal** (electronic version of the proposal in the form of a pdf file sent to the address of the call assistant at the RSC or by accessing the OSF system);
 - **An investment project entry form** and a **VAT eligibility form** filled out in the electronic system **JU Project Zone** available at: <https://strefaprojektow.uj.edu.pl/>;
- **by 25 August 2022**
 - 1) ZSUN/OSF option using digital signature:
the final version of the proposal's Part A, "version for the Ministry", in the form of a PDF file, supplemented with sending **the proposal's final version** also in the form of a PDF



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signed electronically by project principal investigator and the head of JU organisational entity (i.e. Dean, Director/Head of other organisational entity) hosting the project.

2) ZSUN/OSF option - a paper version

two copies of **the final version of the proposal's Part A, "version for the Ministry"** accompanied by one copy of **the proposal's final version**, signed by project principal investigator and the head of JU organisational entity (i.e. Dean, Director/Head of other organisational entity) hosting the project.

Please bear in mind that sending the proposal in the system cannot be reversed and prevents later modifications. **In light of the above, the proposal in electronic form should be sent only once the signatures of JU authorities in the proposal's Part A have been obtained.** Information on approval of the proposal by JU authorities will be delivered by the call assistant at the RSC to the email addresses you have specified.

Proposal submission requires the approval by the Head of JU entity and JU Bursar in the Proposal entry form.

With queries regarding drawing up and submitting the proposal please contact the call assistant at the RSC, Mr Pawel Moń, phone no 12 663 38 34, pawel.mon@uj.edu.pl (ZSUN/OSF login: pawel.mon).

Signed by /
Podpisano przez:

Piotr Kazimierz
Kuśtrowski

Date / Data:
23/05/2022 18:49