



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

1027.0643.35.2022

**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR FOR
RESEARCH**

on: submitting proposals for investment in research activity for the year 2023

This is to inform you that pursuant to the Ordinance by the Minister of Science and Higher Education of 14 March 2019 on awarding, receiving and transferring funds for the implementation of investment in education and research activity (Journal of Laws of 2019, item 533) **31 July 2022** marks the deadline for **submitting proposals for investments in research activity for the year 2023**.

Funding proposals may be submitted/cover:

- investments within the scope of research equipment and IT infrastructure, with a value exceeding PLN 500,000;
- construction investments;

In the case of construction investments, preferences is given to the undertakings which possess an architectural project and a building permit.

Funding proposals with regard to construction investments shall be consulted and approved by Jagiellonian University department of construction investments (Dział Inwestycji Budowlanych UJ)

Ordinance by the Minister of Science and Higher Education and call information are available on the websites of:

- System of Legal Acts: <https://isap.sejm.gov.pl/isap.nsf/DocDetails.xsp?id=WDU20190000533>
- Research Support Centre: www.cwn.uj.edu.pl under the tab "Open calls" go to "NAWA (Polish National Agency for Academic Research)"
Ministry of Education and Science open calls"

Form of submitting proposals:

the Ministry of Education and Science requires that proposals be submitted in the ZSUN/OSF electronic submission system on the website of the National Information Processing Institute: osf.opi.org.pl supplemented by a version signed by persons authorised to represent the entity in question.

JU internal regulations:

JU entities (other than JUMC entities) interested in applying in the call shall deliver to the RSC:

- **by 12 July 2022:**
 - **the proposal draft** (electronic version sent as a PDF file to the address of the call assistant at the RSC or by accessing - as a reader - the OSF system) for the purposes of verification of its conformity to the call's terms and formal and accountancy eligibility;
 - **An investment project entry form** and a **VAT eligibility form** filled out in the electronic system **JU Project Zone** available at: <https://strefaprojektow.uj.edu.pl/>;
PL 31-007 Kraków, ul. Gołębia 24, tel. +48 12 663 11 42, +48 12 663 14 47
e-mail: prorektor.nauka@uj.edu.pl



UNIwersYTET JAGIELLOŃSKI
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- **by 25 July 2022**

1) ZSUN/OSF option using digital signature:

the final version of the proposal's Part A, "version for the Ministry", in the form of a PDF file, supplemented with sending **the proposal's final version** also in the form of a PDF signed electronically by project principal investigator and the head of JU organisational entity (i.e. Dean, Director/Head of other organisational entity) hosting the project.

2) ZSUN/OSF option - a paper version

two copies of **the final version of the proposal's Part A, "version for the Ministry"** accompanied by one copy of **the proposal's final version**, signed by project principal investigator and the head of JU organisational entity (i.e. Dean, Director/Head of other organisational entity) hosting the project.

Please bear in mind that sending the proposal in the system cannot be reversed and prevents later modifications. In light of the above, the proposal in electronic form should be sent only once signatures in the proposal's Part A have been obtained. Information on approval of the proposal by JU authorities will be delivered by the call assistant at the RSC to the email addresses you have specified.

Submission of the proposal is possible once it has been approved by the Head of JU entity and JU Bursar on the entry form.

With queries regarding drawing up and submitting the proposal please contact the call assistant at the RSC, Mr Pawel Moń, phone no 12 663 38 34, pawel.mon@uj.edu.pl (ZSUN/OSF login: pawel.mon).