



UNIwersytet Jagielloński  
w Krakowie

Prorektor ds. badań naukowych

1027.0643.23.2022

**COMMUNICATION  
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR  
FOR RESEARCH  
of 12 April 2022**

**on: submitting research project funding proposals under the NAWA Urgency Grants call published by the National Agency for Academic Exchange.**

This is to inform you that the Polish National Agency for Academic Exchange (NAWA) has announced a call for research funding proposals in the programme NAWA Urgency Grants, which seeks to offer support to international cooperation of research teams and the international mobility of researchers in response to sudden, important unforeseen social, civilisation and natural events with global or regional implications.

Proposals submitted in the call must cover **research tasks** that may not be implemented by applying through other existing funding mechanisms due to the need for a rapid response. Participation in the call will enable researchers to carry out fast-response research in collaboration with foreign entities and to develop solutions with special significance for the ground-breaking phenomena.

The key element of the project is international collaboration of the project group or international mobility of researchers focused on meeting the project's research objectives. In the case of research projects featuring expeditions and field work on sites where unique phenomena occur, calling for a rapid response, it is possible to include in the proposal only actions that fall under the heading of international mobility.

The call for proposals by NAWA will have two rounds:

- 1) **from 28 March to 30 June 2022, 3 p.m.** local time (Warsaw),
- 2) **from 1 September 15 November 2021, 3 p.m.** local time (Warsaw) or until resources allocated have been exhausted.

Once the allocated funds have been exhausted, the call will be closed in the NAWA IT system; prospective entrants will be informed of the fact forthwith. On the day of opening the second round of submissions, NAWA will place a notice on its website stating the amount of the funds in the project left.

Terms of the call and application procedure are available on the websites:

- NAWA: [nawa.gov.pl/](http://nawa.gov.pl/) under the tabs "NAWA Programmes" and "Programmes for Scientists"
- RSC: [www.cwn.uj.edu.pl](http://www.cwn.uj.edu.pl) under tab "Open calls" → go to "NAWA (Polish National Agency for Academic Research)"

**Please make yourselves familiar with the information on drawing up proposals:**

- The project should be scheduled for a period of 3 to 12 months;
- The proposal must be drawn up in English, with the exception of annexes (i.e. power of attorney, applicant's register documents and declarations);
- The project must include international collaboration of research teams or researcher mobility, with the reservation that the implemented tasks should contribute to the advancement of science and foster internationalization of the applicant's research activity;

- The justification for the project must clearly indicate that **failure to undertake the project will result in a missed opportunity to solve the problem at the most appropriate time** and that it is not possible to finance the project by applying with other existing funding mechanisms;
- The project must address **current phenomena and processes that are unique, unpredictable, extraordinary and significant globally or regionally**;
- The key element of the project is international collaboration of the project group or international mobility of researchers focused on meeting the project's research objectives. In the case of research projects featuring expeditions and field work on sites where unique phenomena occur, calling for a rapid response, it is possible to include in the proposal only actions that fall under the heading of international mobility.
- **The project group should comprise:** persons employed by the applicant on the basis of an employment contract, civil-law contract and a principal investigator with at least the degree of doctor;
- An eligible foreign partner is an academic or research centre registered outside of the Republic of Poland, intended by the applicant as a collaborator in the project. In the case of collaborative projects by international project groups, the applicant shall present letters of intent by the foreign partners. In the case of researcher-mobility-only projects, letters of intent from foreign partners are not required;
- The applicant undertakes to provide open access to articles written as part of the project by publishing them in an open-access journal or sharing their Author's Accepted Manuscripts in an open repository, or publishing their Versions of Record. Open access to the publication must be ensured at the moment of publishing it at the latest (no set deadline).

#### **Terms of funding:**

- **The total allocation of funds in the call amount PLN 5,000,000.** The maximum funding requested for an individual project **may not exceed PLN 300,000** .
- A project's total cost covers only direct eligible costs specified by the applicant in a detailed budget proposal. Expenses incurred must be directly related to project implementation.
- No funds in the project may be allocated for indirect costs, i.e. administrative costs not related directly to the main subject matter of the agreement (e.g. coordinator costs, project management costs, evaluation etc.).
- The following costs are eligible in the project:
  - salaries of persons directly involved in the implementation of tasks in the project, with the reservation that **costs of salaries may reach 50% of the project's value**;
  - travel and subsistence costs incurred with regard to the implementation of a project titled;
  - obtaining experts' opinions, ordering research, analytical, statistical tasks;
  - purchase of other goods and services essential to project implementation.

A list of eligible costs has been specified in the call announcement, available on the NAWA website and in the Regulations for the programmes of the National Agency for Academic Exchange – institutions.

#### **Internal regulations:**

In view of the the fact that **one university may submit up to 3 proposals, each of a different research project**, please submit by **5 May 2022, 12:00 at the latest declarations of application** as per the specimen attached as Annex 1 to this Communication .

I recommend that each Faculty/Entity select only 1 proposal. Nevertheless, should a JU entity wish to submit more call entry declarations, the Head of the JU organisational entity shall subject them to preliminary verification and present them in the form of a list ordered by recommendation strength, sent alongside the declarations to a call assistant at the RSC.

Project proposals signed by the Author and the Head of the organisational entity (i.e. dean, director/head of other organisational entity) may be submitted electronically (a document signed with a qualified electronic signature or in the form of a scan with a handwritten signature alongside a version of the proposal open to editing).

- a JU entity shall submit with the call assistant at the RSC proposal(s) selected by the JU organisational entity head (dean, director / head of other organisational entity).
- a JUMC entity shall submit with the call assistant at the Research Department of the JUMC proposal(s) selected by the JUMC organisational entity head (dean, or as appropriate for the organisational entity).

Based on the declarations you will have submitted, Jagiellonian University authorities will decide on selecting three project proposals. A call assistant at the RSC or the Research Department at JUMC shall inform you of the decision of JU authorities.

Once the information on the proposals selected for further processing has been communicated:

- concerns JU entities

The call assistant at the RSC will contact the representative of the host entity of the project to determine individual dates for delivery of project documentation (i.e. a research project entry form and a VAT eligibility form, and a draft and the final version of the proposal).

**A research project entry form and a VAT eligibility form** are to be filled out in the electronic system **JU Project Zone** at: <https://strefaprojektow.uj.edu.pl/>.

- concerns JUMC entities

A call assistant at the Research Department will contact the representative of the selected project's host entity to determine individual dates for delivery of project documentation.

With queries and doubts regarding the call you are welcome to contact call assistants at:

- for JU entities – the Research Support Centre, Ms Marta Sikora, phone no 12 663 38 56, [marta.sikora@uj.edu.pl](mailto:marta.sikora@uj.edu.pl);
- for JUMC entities – the Research Department, Ms Magdalena Łopuszańska-Rusek, phone no 512 749 598, [magdalena.lopuszanska-rusek@uj.edu.pl](mailto:magdalena.lopuszanska-rusek@uj.edu.pl)

Annex:

1. Template declaration of application in the Polish National Agency for Academic Exchange (NAWA) call under the programme "NAWA Urgency Grants"