



UNIwersYTET JAGIELLOŃSKI
W KRAKOWIE

Prorektor ds. badań naukowych

1027.0643.13.2022

**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY
VICE-RECTOR FOR RESEARCH
of 7 March 2022**

on: submitting proposals for investment in education for the year 2023.

This is to inform you that in accordance with the ordinance by the Minister of Science and Higher Education of 14 March 2019 on awarding, receiving and transferring funds for the implementation of investment in education and research activity (Journal of Laws 2019.533), **30 April 2022** marks the deadline for submitting (ordinary mode) **proposals for investment in education for the year 2023.**

Essentials:

- Funding proposals may cover solely investment in purchasing education-related infrastructure.
- Funding proposals may not cover construction investments.

Under the announced call, since there are no caps on funding individual purchases, I recommend aggregation of planned purchases and drafting one proposal for a given JU faculty.

Ordinance by the Minister of Science and Higher Education and call information are available, respectively, on the websites:

- On-line System of Legal Acts: <http://isap.sejm.gov.pl/isap.nsf/DocDetails.xsp?id=WDU20190000533>
- Research Support Centre (RSC): <https://cwn.uj.edu.pl/cwn> under the tab → "Open calls" → "Ministry of Education and Science open calls"

Form of submitting proposals:

the Ministry of Education and Science requires that proposals be submitted in the ZSUN/OSF electronic submission system on the website of the National Information Processing Institute: osf.opi.org.pl and supplemented by a version signed by persons authorised to represent the entity in question.

JU internal regulations

JU entities (other than JUMC entities) interested in applying in the call will deliver to the RSC:

- **by 11 April 2022:**
 - **a proposal draft** (electronic version sent as a PDF file to the address of the call assistant at the RSC or by accessing the OSF system) for the purposes of verifying its conformity to the call's terms and formal and accountancy eligibility;
 - **an investment project entry form** and a **VAT eligibility form**, filled out in the electronic system **JU Project Zone** at: <https://strefaprojektow.uj.edu.pl/>;



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- **by 22 April 2022**, send in to the call assistant at the RSC:
 1. OSF: digital signature
the final version of the proposal's Part A, "version for the Ministry", in the form of a PDF file, supplemented with sending the **final full proposal** also in the form of a PDF signed electronically by the project manager and the head of JU organisational entity (i.e. dean, director/head of other organisational entity) hosting the project.
 2. OSF: hard copy
two copies of the final version of the proposal's Part A, "version for the Ministry" accompanied by one copy of the proposal's final version, signed by the project manager and the head of JU organisational entity (i.e. dean, director/head of other organisational entity) hosting the project.

Please bear in mind that sending the proposal in the system cannot be reversed and prevents later modifications. **In light of the above, the proposal in electronic form should be sent only once signatures in the proposal's Part A have been obtained.** Information on approval of the proposal by JU authorities will be emailed to you by a call assistant at the RSC.

Submission of a proposal is possible once it has been approved by the Head of JU entity and JU Bursar on the entry form.

With queries regarding drawing up and submitting the proposal please contact the call assistant at the RSC, Mr Paweł Moń, phone no 12 663 38 34, pawel.mon@uj.edu.pl (OSF login: pawel.mon).

Signed by /
Podpisano przez:

Piotr Kazimierz
Kuśtrowski

Date / Data:
07/03/2022 19:20