

1027.0643.10.2022

**Information from the Research Support Centre
of 4 February 2022**

**on: submitting applications for project funding within the MINIATURA 6
call for proposals announced by the National Science Centre.**

We kindly inform that the National Science Centre (NCN) has announced the MINIATURA 6 call for proposals for scientific activities aimed at preparing a future research project planned for submission to NCN or other national or international calls.

Centrum Wsparcia Nauki

The call for proposals at NCN is open until 31 July 2022, 4 p.m.

The call for proposals may be suspended by the NCN if the total amount of the submitted expenses exceeds twice the amount of financial resources allocated by the NCN Council for the implementation of the scientific activities in the call.

Detailed conditions and application rules are available at websites:

- NCN: www.ncn.gov.pl → "Currently open calls for proposals"
- CWN: www.cwn.uj.edu.pl → "Open calls" tab → "Calls of the National Science Centre"

Terms and conditions of the call for proposals:

1. An application in the MINIATURA 6 call for proposals can be submitted by a person who:
 - obtained a doctoral degree not earlier than 1 January 2010. This period may be extended by the time of staying on long-term (over 90 days) documented sickness allowances or rehabilitation benefits in connection to being incapacitated for work. Additionally, the period may be extended by the number of months spent on leaves related to the care and upbringing of children granted under the rules specified in the Labour Code, and in the case of women - 18 months for each born or adopted child, if such a way of indicating breaks in scientific career is more beneficial. In the case of persons who have obtained more than one doctoral degree, the reference date is the date of obtaining the first one;
 - at the date of the application is employed by the applicant under a contract of employment;
 - has not managed and does not manage research projects financed from the funds of the National Science Centre;
 - is not a laureate of a call for doctoral scholarships ETIUDA or for traineeships (including FUGA and UWERTURA) financed from NCN funds;
 - is not an applicant, Principal Investigator or internship candidate in the submitted application or qualified for funding in another call for proposals of the National Science Centre;
 - has at least one published work in his/her academic achievements or, in the case of scientific activities in the field of creative arts and arts, at least one artistic or artistic-scientific achievement.
2. A scientific activity may be planned in the application with a maximum duration of 12 months.

ul. Czapskich 4
31 110 Kraków
tel: 12 663 38 91
helpdesk: 12 663 30 22
cwn@uj.edu.pl
www.cwn.uj.edu.pl



UNIWERSYTET
JAGIELLOŃSKI
W KRAKOWIE

3. The scientific activities that can be funded under the MINIATURA call include preliminary/pilot research, queries, scientific internships, research and consultation trips.
4. The call **does not provide for scientific salaries and scholarships**, except for the remuneration of collective contractors who are not employees of the unit where the activity is carried out.
5. The call also **does not provide for the purchase, manufacture or modernisation** of scientific and research instruments, equipment and software.

Information on how to prepare an application:

- The call is open for the projects covering basic or applied research in all scientific disciplines included in the list of NCN Panels.
- Only one application submitted by a person implementing a scientific activity can be considered in the MINIATURA 6 call for proposals.
- Funding for the implementation of a scientific activity within the MINIATURA programme can be received only once.
- The amount of funding applied for should range from **PLN 5,000 to PLN 50,000**.
- The amount of indirect costs is 10% of the direct costs.
- The value of VAT should be included in the project budget (in the project VAT counts as an eligible cost). **Please provide gross amounts in the cost estimate.**

Centrum Wsparcia Nauki

Form of submitting applications:

The applications in the MINIATURA 6 call are submitted in an electronic form exclusively. The application along with the required annexes is submitted by the **Principal Investigator in an electronic form via ZSUN/OSF system** available on the website: <https://osf.opi.org.pl>

JU Internal Regulations:

In accordance with the [Announcement No. 56 of JU Vice-Rector of 11 July 2016](#) on: *Rules of Procedure for the preparation and implementation of externally funded projects at Jagiellonian University*, persons interested in participating in the call should submit to the CWN **at least 10 days before the planned date of submission of the application**:

- **a draft version of the application** in an electronic form (as a PDF file) in order to check and verify it formally,

then, after verification by the CWN and completion of work on the application, please send the following documents to the e-mail address of the call assistant in the CWN:

- **final version of the proposal in a form of PDF file** generated from the application system: option "Print PDF" with a file name according to the formula: Surname and first name of the Principal Investigator, programme name, date of the document (Kowalski_Jan_MINIATURA6_10-05-2022), signed with the electronic signature of the Head of the Unit where the project will be carried out (i.e. Dean, Director/Head of another organisational unit);
- **Research Project Registration Form**, filled out in the **JU Project Zone system** (Strefa Projektów UJ) at the following webpage: <https://strefaprojektow.uj.edu.pl/>

Out of concern for the quality of the submitted projects, especially in terms of meeting formal requirements, you are encouraged to consult the application with the CWN call assistant and to deliver the documents to the CWN well ahead of the above mentioned deadlines.

ul. Czapskich 4
31 110 Kraków
tel: 12 663 38 91
helpdesk: 12 663 30 22
cwn@uj.edu.pl
www.cwn.uj.edu.pl

Please bear in mind that sending the proposal in the system cannot be reversed and prevents later modifications.

Therefore, the electronic application should be sent only after obtaining the approval of the University Authorities on the final version of the application. Information about the approval of the University Authorities will be provided by the call assistant in the CWN.

The above mentioned documents, signed by JU authorities, shall be delivered by the call assistants at the CWN to the email addresses you have specified.

If you have any questions or concerns regarding the preparation of the application, please contact the call assistant at the CWN: Michał Maleszka, phone: 12 663 30 06, michal.maleszka@uj.edu.pl

Whereas regarding the drawing up of a Data Management Plan in research projects/scientific activity, please contact the staff of the Digital Collections Division of Jagiellonian Library:

- Leszek Szafrński, phone 12 663 35 89, l.szafranski@uj.edu.pl
- Katarzyna Szczepaniec, phone 12 663 34 42, k.szczepaniec@uj.edu.pl
- Małgorzata Galik, 12 663 35 89, malgorzata.galik@uj.edu.pl

A link to a YouTube on-line course on completing the Data Management Plan: <https://www.youtube.com/watch?v=jSIRR8VSm40>



UNIwersytet
JAGIELLOŃSKI
W KRAKOWIE

Centrum Wsparcia Nauki

ul. Czapskich 4
31 110 Kraków
tel: 12 663 38 91
helpdesk: 12 663 30 22
cwn@uj.edu.pl
www.cwn.uj.edu.pl