

1027.0620.33.2023

**Information by the Research Support Centre
of 9 May 2023**



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**on: submitting proposals under NAWA joint research projects between
the Republic of Poland and the Federal Republic of Germany.**

This is to inform you that the Polish National Agency for Academic Exchange (NAWA) has announced a call for proposals intended to support the mobility of scientists conducting research projects agreed and carried out jointly by eligible applicants from Poland and partners from Germany.

Deadline for submitting proposals to NAWA is 30 June 2023, 3 p.m.

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Terms of the call and application procedure are available on the websites of:

- NAWA: www.nawa.gov.pl/wspolpraca-i-wymiana-miedzynarodowa/wspolne-projekty-badawcze/nabory-2023/wspolne-projekty-badawcze-pomiedzy-polska-a-niemcami
- RSC: www.cwn.uj.edu.pl under tab "Open calls" →go to "NAWA (Polish National Agency for Academic Research)"

Terms of the call:

- Eligible to apply for funding are institutions of science and higher education, e.g. universities, referred to in the Act of 20 July 2018 on Higher Education and Science (i.e. Journal of Laws of 2022 item 574 as amended)
- **The project may be carried out within 24 months starting from 2 January 2024 and finishing on 31 December 2025**
- The project may address any research domain.
- Funds for projects under the call for proposals are allocated to cover the travel expenses and costs of stay for the scientists, except for financing the research itself.
- Each party shall bear the travel and subsistence expenses of scientists from its own country.
- **The maximum funding per project from the NAWA budget is PLN 30,000.** The above amount may be extended at will using the applicant's own funds.
- Under the funds awarded by NAWA, eligible expenditures under the project for the Polish side are:
 1. Travel expenses of Polish scientists to Germany – a flat rate amount dependent on distance in a straight line between the participant's place of residence and the place of stay:

Distance in a straight line between the participant's place of residence and the place of stay (in km):	Flat rate per person (in PLN):
Less than 500	PLN 1,000.00
500-999	PLN 2,000.00
1 000-2 999	PLN 3,000.00
3 000-6 000	PLN 4,000.00
More than 6 000	PLN 5,000.00

To calculate the distance, use the calculator available at:

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

- the reference to the website can be found in the NAWA system under tab III. Costs of mobility of scientist.

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2. Costs of stay of Polish scientists in Germany:
 - a) when a stay lasts for up to and including 11 days – PLN 400 a day;
 - b) in the case of a stay longer than that indicated under (a) above - PLN 4,800 for the entire stay.
- Only proposals submitted jointly in Poland and in Germany will be considered. Proposals submitted in Poland and in Germany should have the same title in English and the same implementation period.
- Coordinator in the project may be a person with doctorate, employed by the applicant.
- **The Project coordinator can be a person holding at least a doctoral degree, employed by the Applicant.** Members of the research team can be members of the Project coordinator's current research team, employed in their unit or other units being part of the Polish system of science and higher education. Students may also be members of the research team, as long as they take an active part in conducting research covered by the Project, and their participation is allowed by the partner country.
- **Units that have already benefited from funding under previous calls for proposals in joint research projects with a given country can only apply with another partner.**
- It shall only be possible to act as a coordinator for one Project in a given call. **The Project coordinator cannot be a member of the team in another proposal submitted in the same call.**
- **The application and its annexes shall be drawn up in Polish.** Exception shall be the Project title, abstract and a CV of a coordinator from a partner country included in the proposal (in English).
- **There is no limit for proposals submitted by one applicant.** It is allowed to submit one proposal as part of one research project.
- A person submitting the proposal needs a valid power of attorney to represent the applicant, conferred by an authorised person, which should be attached to the proposal on submission. The RSC will draw up the power of attorney for all applicants in the call.
- On review of the proposals additional criteria will be applied:
 - participation of young scientists in the Polish research team,
 - prospective cooperation with partners from the social and economic environment over the course of project implementation.

Please note:

In the application, in the section: Representative of the institution authorised to sign contracts on behalf of the applicant, please provide the following data:

prof. dr hab. Piotr Kuśtrowski, JU Vice-Rector for Research,
email: prorektor.nauka@uj.edu.pl, phone no. +48 12-663-11- 42

The required power of attorney for the representative authorised to sign contracts, which must be attached in the NAWA ICT system, will be sent to the persons submitting proposals by the call assistant at the RSC.

Form of submitting proposals:

NAWA requires submission of proposals only in electronic form, for this purpose:

- a) one has to register the proposal in the NAWA IT system, available on the website [Logowanie / Rejestracja \(nawa.gov.pl\)](https://nawa.gov.pl);
- b) send in electronically, using the system, a completed proposal including the required annexes, no later than by 3 p.m. of the call's deadline, i.e. 30 June 2023.

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In light of the above, the proposal in electronic form should be sent only once the approval by the university authorities has been secured. Information on approval of the proposal by JU authorities will be delivered by a call assistant at the RSC to the email addresses you have specified.

JU internal regulations:

Pursuant to the Ordinance No. **129 by the JU Rector of 10 November 2022** on: *The procedure for drawing up and implementing projects funded from external sources at Jagiellonian University and hiring and rewarding personnel of the project* persons interested in entering the call (not applicable with JU MC) are asked to deliver to the RSC:

- **by 21 June 2023:**
 - **a draft proposal**, for the purposes of review and verification of formal eligibility (as a pdf file) to the address of the call assistant at the RSC,
 - **The research project entry form** filled out in the electronic system **JU Project Zone** available at: <https://strefaprojektow.uj.edu.pl/>.
- **by 26 June 2023 – the final version of the proposal** - electronic version sent in as a pdf file signed with a qualified electronic signature or a scan of the hard copy with handwritten signatures) – signatures required: principal investigator and the head of the JU organisational unit acting as the project host entity (i.e. Dean or Director/Head of other organisational unit).

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The final version of the proposal generated in the NAWA system shall be saved as a pdf, titled as follows: Surname and forename of the principal investigator, name of the programme, date (e.g. Kowalski_Jan_NAWA_Niemcy_23-06-2023).

With queries regarding drawing up and submitting the proposal please contact the call assistants at the RSC,

- Ms Joanna Boroń, phone no.: 12 663 30 00, j.o.boron@uj.edu.pl or
- Ms Wioletta Żabicka-Falandysz, phone no.: 12 663 38 44, wioletta.zabicka-falandysz@uj.edu.pl