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**Information by the Research Support Centre
of 27 March 2023**



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on: **submitting project funding proposals under the JPI HDHL call published by the the National Science Centre and the National Centre for Research and Development.**

This is to inform you that the National Science Centre (NCN) in cooperation with the JPI HDHL network (Joint Programming Initiative "A Healthy Diet for a Healthy Life"), has announced a call for international research projects with the aim of better understanding the food-health relationship and subsequently translate this knowledge into programmes, products, tools and services that enable consumers in Europe and beyond to live a healthy life.

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The title of the JPI HDHL Call 2023 is:

[New food resources and technologies to improve public health and food security" \(FOODRETEC\)](#)

Proposal Submission deadline is April, 21st 2023, 15h00 CEST a (joint full proposal - international level) and April, 28th 2023 (an NCN proposal - national level).

Terms of the call and application procedure are available on the websites:

JPI HDHL: <https://www.healthydietforhealthylife.eu/index.php/call-activities/calls/98-calls-site-restyling/703-foodretec-2023>

NCN: <https://www.ncn.gov.pl/ogloszenia/konkursy/jpI-HDHL-2023>

RSC: www.cwn.uj.edu.pl under the tab "Open calls" go to "Open calls of other institutions - international"

Information on drawing up proposals

- Research projects may be planned in the call for a period of 36 months.
- Both the minimum and maximum amount of funding are not specified (costs must be justified in relation to the subject and scope of research).
- Funding proposals may be submitted by international consortia composed of at least 3 research teams from at least 3 countries participating in the call. The principal investigator of the Polish research team must hold at least **a PhD degree**.
- **Countries participating in the call:** Austria, France, Ireland, Norway, Poland, Romania.
- Requirements for **the principal investigator:**
 - the principal investigator must hold at least a PhD degree;
 - a person named as the principal investigator in an NCN proposal under the JPI HDHL call must not be planned for a research activity in any proposal which has been submitted to the MINIATURA call and for which the funding decision has not become final.
 - **the principal investigator may only be employed over the entire course of the project's implementation at the entity planned as the host entity**, pursuant to a contract of employment for at least half time of the full-time work;
 - **the principal investigator shall spend at least 50% of the project's duration on the territory of the Republic of Poland.** This period

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- includes business trips essential to the implementation of the project, especially related to field research, participation in research conferences and archive searches
- **a principal investigator** in a national proposal under the JPI HDHL call **must not be a person** for whom, on the last day of submitting proposals, the total number of ongoing NCN projects and proposals recommended for funding or under evaluation at the NCN **is greater than or equal to 3** (excluding proposals submitted or funded under: TANGO; DIOSCURI; – EXPRESS CALL TO FUND RESEARCH INTO COVID-19; – PRELUDIUM BIS).
 - Under the JPI HDHL Call 2023, funds can be applied for to cover salaries for members of the research team, salaries and scholarships for students and PhD students, purchase or manufacturing of research equipment and other costs crucial to the research project.
 - The budget for the Polish research team in the joint proposal must be the same as the budget in the national proposal in the OSF submission system;
 - The budget in the joint proposal must be specified in EUR and in the national proposal in the OSF submission system - in PLN, rounded down to total values;
 - A purchase of a qualified electronic signature should be included in the project's budget under direct costs, amounting ca. **PLN 360** (a signature valid 2 years + validity extension kit valid 2 years).
 - The EUR budget of the Polish part of the project in the joint proposal must be calculated according to the following exchange rate: **1 EUR = 4.6976 PLN**.
 - Indirect costs may not exceed **20%** of direct costs. Additionally, indirect costs of up to **2%** of direct costs may be spent on open access to publications and research data. Please include these costs in the planned budget in the maximum.

Basic data of the entity (JU) required for the completion of the proposal are available on the website of the RSC: <https://cwn.uj.edu.pl/projekty/dla-wnioskujacych/dokumenty>.

Proposal submission procedure:

- **international level**
At the international level, a single joint full proposal is prepared by the Polish research team with collaboration with international partners; the proposal must be written in English and must be submitted through the electronic submitting system of the JPI HDHL network. Proposal Submission deadline: **April, 21st 2023, 15h00 CEST**
- **national level**
At the national level, an NCN proposal concerning the Polish part of the project is drafted by the Polish research team and submitted to the NCN electronically via the OSF electronic submission system within 7 days of the joint full proposal submission date at the international level. Submission deadline for NCN proposals in OSF: **April, 28th 2023**

PLEASE NOTE: The information provided in national proposals and in joint proposals must be consistent. Joint proposals annexed to national proposals must be consistent with joint proposals submitted at international level.

JU internal regulations:

Pursuant to the Ordinance No. 129 by the JU Rector of 10 November 2022 on: *The procedure for drawing up and implementing projects funded from external sources*

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at Jagiellonian University and hiring and rewarding personnel of the project, persons interested in entering the call are asked to deliver to the RSC:

- **by 12 April 2023 in the event that the project is planned in collaboration with other entities:**
 - **and JU acts as a leader in the project:**
 - ✓ research project cooperation agreement (drawn up by the NCN), to be downloaded from the ZSUN/ OSF system (under tab "Host entities") in the form of a PDF file;
 - ✓ the declaration to the cooperation agreement for the proposed research project (as per the template attached as Annex 1 to this Information by the RSC);
 - ✓ **the Research Project Entry Form and the VAT Eligibility Form** filled out in the electronic system JU Project Zone at: <https://strefaprojektow.uj.edu.pl/>
 - **and if JU acts as a partner in the project:**
 - ✓ research project cooperation agreement (drawn up by the NCN), in the form of a PDF file, sent by the project's leader;
 - ✓ the declaration to the cooperation agreement for the proposed research project (as per the template attached as Annex 1 to this Information by the RSC);
 - ✓ **the Research Project Entry Form and the VAT Eligibility Form** filled out in the electronic system JU Project Zone at: <https://strefaprojektow.uj.edu.pl/>

PLEASE NOTE: Supporting a signed agreement (drawn up by the NCN) in the ZSUN/ OSF system is a condition of locking proposal for edition and generating the required confirmation. The document in the PDF format should be supported, signed with a qualified electronic signature. Alternatively, a scan of the document with a handwritten signature may be supported.

- **by 18 April 2023:**
 - a proposal draft (electronic version sent as a pdf file to the address of a call assistant at the RSC) for the purposes of review and verification of formal eligibility along with the pre-proposal);
 - **the Research Project Entry Form and the VAT Eligibility Form** filled out in the electronic system JU Project Zone at: <https://strefaprojektow.uj.edu.pl/>

Not applicable to the proposals for which the research project cooperation agreement has been submitted to the RSC alongside the above-mentioned Form.

- **by 24 April 2023**
 - **the final version of the proposal** (in the form of a pdf file generated by the ZSUN/OSF system, after having locked the proposal it will not be possible to re-edit it, signed with a qualified electronic signature by the head of the JU organisational unit (i.e. the Dean or Director/Head of other organisational unit) acting as the project's host entity). The document should be generated by clicking the "Print PDF" option in the system and it should have a name given, in accordance with the following pattern: Surname and given name of the principal investigator, name of the programme, date of the document (Kowalski_Jan_JPIHDHL_24-04-2023);
 - a document generated by the ZSUN/OSF: **"Confirmation of submitting the proposal by the representative of the entity"**;
 - a signed scan of the document generated by the ZSUN/ OSF: **"Confirmation of proposal submission by the principal investigator"** or a document with a qualified electronic signature;

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Please bear in mind that sending the proposal via the ZSUN/OSF system cannot be reversed and prevents later modifications. The proposal should be sent in using the ZSUN/OSF system, supported with a signed version of the document "*Confirmation proposal submission by the representative of the entity*" and "*Confirmation of proposal submission by the principal investigator*".

The above mentioned documents, signed by JU authorities, shall be delivered by a call assistant at the RSC to the email addresses you have specified.

Should you have any more questions or queries regarding drawing up and submitting the proposal please contact the call assistant at the RSC, Ms Marta Sikora, phone No. 12 663 38 56, marta.sikora@uj.edu.pl

Annex:

1. The Template of the declaration to the cooperation agreement for the proposed research project.

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