



UNIwersytet Jagielloński
w Krakowie

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Prorektor ds. badań naukowych

**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY VICE-RECTOR
FOR RESEARCH
of 25 October 2021**

on: submitting project funding proposals under the PRELUDIUM BIS 3 call announced by the National Science Centre.

This is to inform you that the National Science Centre, Poland (NCN) has announced a call for basic research projects under the **PRELUDIUM BIS 3 programme funding education of doctoral students at doctoral schools and research projects carried out by doctoral students as part of their dissertations.**

Deadline for submitting proposals to the NCN is 15 December 2021, 4:00 p.m.

Terms and conditions of applying in calls published by the NCN are available on the websites:

- NCN: www.ncn.gov.pl under tab "Open calls"
- CAWP: www.cawp.uj.edu.pl under tab "Open calls" → "National Science Centre open calls".

General terms of drawing up proposals

- **The principal investigator in the project submitted as proposal may be the person acting as academic supervisor of the doctoral student carrying out the research project.**
One may not act as principal investigator in more than two research projects funded under the PRELUDIUM BIS call.
- **One may be named as principal investigator only in one proposal in a given call edition.** This, consequently, means that while submitting a proposal as principal investigator in the PRELUDIUM BIS 3 call **one may not apply for funding as principal investigator under the OPUS 22 + LAP SONATA 17 calls.**

PLEASE NOTE:

If a research project is approved for funding under the PRELUDIUM BIS call, it will be carried out by a doctoral student selected by way of a call procedure conducted by a committee appointed by the head of the project host entity, acting as applicant. Entrants in the call may be persons who have no doctoral degree and are not readers of a doctoral school.

- A doctoral student may carry out their PRELUDIUM BIS 3 research project as part of their doctoral dissertation.
- A project's research team includes solely the project's principal investigator (the doctoral student's academic supervisor) and the doctoral student.
- The doctoral student participating in a PRELUDIUM BIS 3 project is obliged to finish the procedure of conferment of doctorate within 12 months of concluding the project implementation.
- A project may be implemented over a period from **36 to 48** months.
- Funding per grant may not exceed **PLN 300,000**, of which:
 - funds allocated for the principal investigator amount up to PLN 40,000,
 - funds allocated for the research amount up to PLN 260,000.Additionally, a project's budget provides for a doctoral student's scholarship and indirect costs.

- **The following items may be included:**
 - **Open Access indirect costs in the amount up to 2% of direct costs**, which may be directed **exclusively** toward the costs related to the making publications or research data available in open access. Please include these costs in the planned budget in the maximum possible amount;
 - **other indirect costs in the amount up to 20% of direct costs**, which may be directed toward the costs related to the project indirectly, including also costs of making publications or research data available in open access.
- No funds in the project may be allocated for purchase or construction of research equipment, devices or software.
- Direct costs **may not cover the costs of publishing articles nor costs of making research data available in open access. Calculating open access costs as direct costs shall result in rejecting the proposal at the stage of formal eligibility check.** Article Processing Charges in hybrid journals, as defined in the NCN Policy of open access to publications are in no way eligible (including under indirect costs).
- The project must provide for a mandatory fellowship abroad of 3 to 6 months, funded by the Polish National Agency for Academic Exchange (NAWA). The doctoral student financed under the PRELUDIUM BIS 3 programme will be required to apply for the fellowship to the NAWA no later than 6 months before the planned start of the fellowship.
- Please include in the project budget, under other direct costs, the expenditure related to the purchase of a qualified signature in the amount of approx. PLN 205 (a new package valid for two years and a renewal package also valid for two years).
- The project's budget should account for the amount of VAT (VAT is an eligible cost). **Please name gross amounts in the cost estimate.**
- Basic data of the entity (JU) required for the completion of the NCN funding proposal are available on the website of the CAWP: <https://cawp.uj.edu.pl/projekty/dla-wnioskujacych/dokumenty>.

Proposal submission at the NCN:

The PRELUDIUM BIS 3 call admits only of proposals submitted in electronic form. The proposal alongside the required annexes shall be **submitted in electronic form by the principal investigator in the ZSUN/OSF** (Zintegrowany System Usług dla Nauki/Obsługa Strumieni Finansowania) system, accessed through the website: osf.opi.org.pl

Internal regulations:

Pursuant to the Order no 56 of JU Rector 11 July 2016 on: *The procedure for drawing up and implementing projects funded from external sources at Jagiellonian University* persons interested in entering the call are asked to submit at the CAWP:

- **by 29 November 2021, the draft version of the proposal** in the form of a pdf file, generated by the ZSUN/OSF system, sent to the address of the call assistant at the CAWP (the "draft version" means that at least the following sections must be completed: Applicant, Principal Investigator / Academic Supervisor / Investigator, research plan, cost estimate and its justification);
- **by 9 December 2021 (3:30 p.m.), the final version of the proposal in the form of a pdf file:**
 - a) generated by the ZSUN/OSF system: select option "print PDF" named in accordance with the template: Surname and given name of the principal investigator, name of the programme, date of the document (Kowalski_Jan_PRELUDIUMBIS_09-12-2021), signed with a qualified electronic signature by the head of the organisational entity (i.e. the dean or as appropriate for the characteristics of a given entity);
alongside:
 - b) a research project registration form**, filled out in the system **JU Project Zone** available at: <https://strefaprojektow.uj.edu.pl/>.
 - c) a document generated by the ZSUN/OSF: "Confirmation of submitting the proposal by a representative of the entity", signed with a qualified electronic signature by the head of the organisational entity (i.e. the dean or as appropriate for the characteristics of a given entity);

- d) a signed scan of the document generated by the ZSUN/OSF: **"Confirmation of submitting the proposal by the principal investigator"** or a document signed with a qualified electronic signature.

Out of concern for the quality of the submitted projects, especially in terms of meeting formal requirements, you are encouraged you to deliver the documents to the CAWP well ahead of the above mentioned deadlines.

Please consider the above mentioned deadlines as final.

Please bear in mind that sending the proposal in the system cannot be reversed and prevents later modifications. The proposal should be sent in using the ZSUN/OSF system, supported with a signed version of the document "Confirmation proposal submission by a representative of the entity" and *"Confirmation of proposal submission by the principal investigator"*.

The aforementioned documents, signed by the authorities, will be sent to the email addresses of call assistants at the CAWP you have named.

With queries and doubts regarding preparing the proposal you are welcome to contact call assistants at the CAWP:

- **Panel HS:** Katarzyna Pilipowicz, phone 12 663 30 05, katarzyna.pilipowicz@uj.edu.pl
- **Panels ST and NZ:** Marek Plewa, phone 12 663 30 03, marek.plewa@uj.edu.pl

In matters regarding employment and remuneration in the prepared projects, please contact Ms Kamila Balicka, phone 12 663 38 89, kamila.balicka@uj.edu.pl

Whereas regarding the drawing up of a Data Management Plan in research projects, please contact:

- Mr Leszek Szafrąński, phone 12 663 35 89, l.szafranski@uj.edu.pl
- Ms Katarzyna Szczepaniec, phone 12 663 34 42, k.szczepaniec@uj.edu.pl
- Ms Małgorzata Galik, 12 663 35 89, malgorzata.galik@uj.edu.pl

A link to a YouTube on-line course on completing the Data Management Plan:

<https://www.youtube.com/watch?v=jSIRR8VSm40>

Signed by /
Podpisano przez:



Piotr Kazimierz
Kuśtrowski

Date / Data:
25/10/2021 19:45