



UNIwersytet Jagielloński
w Krakowie

Prorektor UJ
ds. badań naukowych i funduszy strukturalnych

1027.0643.8.2021

**JAGIELLONIAN UNIVERSITY
ANNOUNCEMENT
OF THE VICE-RECTOR FOR RESEARCH
of 28 of January 2021**

on: submitting applications in the call for proposals under the Virtual Research Institutes (WIB) program.

I would like to kindly inform you that, according to the announcement of the Łukasiewicz Research Network - PORT Polish Center for Technology Development, **from 1 March to 12 March 2021, by 4.00 p.m.** there will be a call for applications to select **Research Teams conducting scientific activity in the form of a Virtual Research Institute in the field of medical biotechnology - oncology..**

The purpose of the competition is to select Research Teams that conduct research activities important for the implementation of the country's development strategy, serving the development of innovative products.

The Research Team creating WIB, in accordance with the Act, will constitute a form of organization of work of selected, internationally competitive Research Teams, conducting scientific activities with high potential for socio-economic applications, under the guidance of a Leader with recognized scientific achievements, the purpose of which will be to commercialize the results of the work carried out.

The aim of the work of the Research Teams will be to develop a new technology or a group of technologies, in accordance with the relevant procedures and standards necessary for its commercialization and implementation, within 5 years from the commencement of works.

Information on the dates, terms of the call and the rules for submitting applications is available at:

- WIB: [Wirtualny Instytut Badawczy \(port.org.pl\)](http://port.org.pl)
- Project Support Administrative Center (CAWP): www.cawp.uj.edu.pl "Open calls" tab.

General terms:

- funding is intended for the Research Team, and the persons who make up the Research Team may only be shown in one proposal,
- the call for proposals does not specify the minimum and maximum amount of funds to finance the work of the Research Team; however the amount of funds requested may not exceed PLN 450,000,000 (the general pool of funds is allocated to financing the research activities of the Research Teams in the entire call for proposals),
- the funding period of a Research Task may be up to 5 years,
- remuneration of the members of the Research Team, including the minimum level of monthly commitment, is presented in Annex 6 to the Regulations of the Tender Call for the selection of Research Teams conducting scientific activity in the form of the Virtual Research Institute,
- administrative staff remuneration cannot exceed 10% of the total remuneration of members of the Research Team and should be included in direct costs,

- costs of purchase and leasing of equipment, fixed assets and intangible assets is allowed, but only up to the amount of PLN 100,000 net (in total for the entire Research Task),
- indirect costs are calculated as a flat rate of up to 15% of total eligible direct costs incurred, excluding subcontracting costs /external services, scientific and research equipment, fixed assets and intangible assets,
- the application for funding of the Research Team together with the cost estimate of the research task should be completed in Polish and in English.

Form of submitting applications:

- The applicant fills in the application for funding with attachments in an electronic version, on the template constituting Annex 1 to the Competition Regulations, in accordance with the instructions for filling it in and other competition documentation.
- The application should be completed in accordance with the available template in Polish and in English. The financial part of the application: The cost estimate of the Research Task (part C.2 of the application) should be completed in Polish and English (in the same document), separating both language versions with a slash "/".
- The application for financing with attachments must be submitted by 12 March 2021, by 16.00. The date of delivery is the date of receipt of the application for co-financing with attachments to the Łukasiewicz Research Network.
- The application for funding with attachments must be submitted:
 - in paper and electronic form on a separate data carrier (the paper form includes one copy of the application with attachments, including an attachment to the application: Cost estimate of the Research Task, part C.2; electronic form means the application with attachments in PDF format and an attachment to the application: Cost estimate of the Research Task part C.2 in the editable Excel file version).
 - or
 - in electronic form by sending an application to the ePUAP mailbox address of the Managing Entity - in electronic form via the ePUAP electronic platform. The set of documentation in PDF format should be signed with a qualified electronic signature (documents must contain an active certificate of electronic signature, enabling its verification; additionally, an attachment to the application is required: Cost estimate of the research task part C.2 in the editable Excel file version).

Within the call for proposals, two possible ways of signing documents are allowed:

a) signing the paper version of the complete documentation manually and affixing them with appropriate stamps (in this case the paper version is a complete documentation with original document signatures, and the electronic version is a scan of these documents to PDF format, additionally an attachment to the application is required: Cost estimate of the research task part C .2 in the editable Excel file version);

b) signing a complete set of documentation in PDF format with a qualified electronic signature (in this case, the paper version is a printout of a set of electronically signed documents, and the electronic version contains an active certificate of the electronic signature on the documents, enabling its verification)

Internal regulations of the Jagiellonian University:

In connection with the provisions of the project co-financing agreement assuming joint and several liability of partners for the implementation of the project and the provisions on intellectual property rights, it obliges authors / project managers to submit their willingness to participate in the competition in advance.

Initial declarations of participation in the competition, along with information containing the title of the project, planned consortium composition, scope of work for the Jagiellonian University and the planned budget, including the part for the Jagiellonian University, should be submitted by e-mail by 11 February 2021 to the address of the CAWP call supervisor.

On the basis of your declarations, the authorities of the Jagiellonian University will make a decision on further application in the call for proposals. The CAWP call supervisor will inform you about the JU Authorities' decision.

After obtaining approval for the planned project and in accordance with the **Jagiellonian University Vice-Rector's Directive No. 56 of 11 July 2016** *on the rules of procedure for the preparation and implementation at the JU of projects financed from external sources*, please submit to the CAWP:

- **by 18 February 2021** to Mr. Tomasz Guzik, tomasz.d.guzik@uj.edu.pl, phone: 12 663 38 52,
 - draft agreement, if the Jagiellonian University acts as a partner in the project and the leader has his own agreement template,
 - guidelines to be agreed, if the Jagiellonian University is the leader of the project, in order to prepare a model agreement for the consortium,
- **by 25 February 2021:**
 - the draft version of the application with attachments (electronic version sent in the form of a PDF file to the address of the competition supervisor at CAWP) in order to verify compliance with the competition rules and in formal and accounting terms,
 - Project Application Form and VAT Eligibility Form completed in the electronic system of the Jagiellonian University Project Zone available at: <https://strefaprojektow.uj.edu.pl/>. Instructions for filling in the form are available at: <https://cawp.uj.edu.pl/strefa-projektow>.
- **by 8 March 2021 by 12:00 - a final version of the application together with the attachments** (electronic version sent in the form of a PDF file with a qualified signature or a paper version with signatures) - signatures required: Project Manager and the Dean of the Faculty or as appropriate to the specificity of the unit).

In case of questions or doubts please contact the call supervisors at CAWP, Ms. Anna Dryja, phone 12 663 38 43, anna.dryja@uj.edu.pl

In matters related to employment and remuneration under the projects being prepared, please contact Ms Joanna Szwej from CAWP, phone: 12 663 38 93, joanna.szwej@uj.edu.pl.

However, in the case of issues regarding the implementation of the project results, please contact the CTT CITTRU Brokers (with the relevant person for your Faculty).

Received by: Heads of units conducting scientific and research activity (without CM UJ) with a request to make it available to all interested individuals.

Signed electronically by:
JU Vice-Rector for Research
Prof. Piotr Kuśtrowski, D. Sc.